



AISES-UW

AMERICAN INDIAN SCIENCE AND ENGINEERING
SOCIETY-UW CHAPTER

Article I - Name

Section 1. The name of this organization shall be American Indian Science and Engineering Society-UW Chapter. The name shall be abbreviated as AISES-UW.

Article II – PURPOSE

Section 1. The mission of the American Indian Science and Engineering Society- University of Washington Chapter (AISES-UW) is to substantially increase the representation of American Indians, Alaskan Natives, Native Hawaiians, Pacific Islanders, First Nations and other Indigenous peoples of North America in science, technology, engineering and math (STEM) studies and careers. We aim to combine traditional Native values with the STEM fields.

Article III - MEMBERSHIP

Section 1. Membership of this organization shall consist of enrolled undergraduate and graduate students of the University of Washington. To be a member of the AISES-UW Chapter, you have to be a member of the National AISES Organization. Only those members who are currently registered University of Washington students and are members of the National AISES Organization have voting privileges.

Section 2. University staff and faculty, and non-University persons may have associate membership status if they are members of the National AISES Organization. However, they may not have voting privileges.

Section 3. All members must sign the code of conduct for the National AISES Organization every new school year.

Section 4. To remain an active member of the Chapter, the member must spend at least 1 hour participating in Chapter related activities per month. Activities include Chapter meetings and Chapter events.

Article IV - AFFILIATIONS

Section 1. In affiliation with the National AISES Organization (American Indian Science and Engineering Society).

Section 2. AISES-UW Chapter shall follow the guidelines set out by the National AISES Organization, support the mission of AISES, and take part in local, regional, and national events associated with the Chapter.

Article V - CHAPTER ORGANIZATION AND OPERATION

Section 1. By the end of spring quarter a President, Vice-President, Secretary, Treasurer and Public Relations officer shall be elected to serve during the following academic year. If any of these positions are not filled, elections can be held the following autumn quarter to fill the remaining positions.

Section 2. If the President is unable to serve during any part of the elected term, the Vice-President will take over responsibilities and if need be, will become the President for the remainder of the term.

Section 3. If any elected officers besides the President are unable to serve during any part of the elected term, the remaining officers will designate a member of the Chapter to fill the vacancy by majority vote. All officers are required to cast a vote and attend the meeting when the vote is taking place.

Section 4. General duties of the officers are as follows:

- a. The President is the AISES-UW Chapter leader. The President will inform AISES-UW Chapter members when/where meeting/events are and will lead all meetings, unless another person is designated. The President will meet with other leaders of the community, university and industry to represent the AISES-UW Chapter unless another person is designated. The President will advocate for member participation and all AISES-UW Chapter events. The President will have accesses to the Chapter bank account and with the treasure will sign for any money that will be with-drawn in the name of the Chapter. The President will facilitate in any grant/scholarship applications.
- b. The Vice-President will serve in the absence of the President. The Vice-President will advocate for member participation and all AISES-UW Chapter events. The Vice-President will be in charge of getting meeting refreshments and study sessions. The Vice-President will facilitate in any grant/scholarship applications.
- c. The Secretary will maintain records of meeting minutes/notes, membership and any files associated with the Chapter. The Secretary will make these documents available to all members of the Chapter.
- d. The Treasurer is authorized to the Chapter bank account and any will manage any funds the Chapter receives. The Treasure will have accesses to the Chapter bank account and with the President will sign for any money that will be with-drawn in the name of the Chapter. The Treasurer will facilitate in any grant/scholarship applications. The Treasurer will create a budget for the Chapter and update the budget after any monies are with-drawn and added.



- e. The Public Relations Officer will responsible to update all social media sites (website, Facebook etc.) and outreach. The Public Relations Officer will advocate for member participation and all AISES-UW Chapter events.
- f. Graduate Student Representative
- g. Freshman Leadership Board: FLB members will work with the other officers to help complete task. The purpose of this position is to teach freshman how to be an effective leader while serving others. (This position is for students that will be freshman during the current school year, but others may be considered under request)

Article VI - NOMINATION AND ELECTION

Section 1. A member can be nominated for an officer position or be self-nominated for each election. For a member to be a nominee they must be:

- a. A member of AISES-UW Chapter;
- b. Have been a member of the Chapter for at least one quarter. If the elections are continued through the following autumn quarter, a Freshman/transfer student that is new to UW can be a nominee. Students that are not new to UW and not an AISES-UW Chapter member, but want to run for an officer position can be a nominee if none no one else runs for that officer position;
- c. Understands the duties required for desired position.

Section 2. All members of the Chapter will be notified when elections are held and can vote for any nominee to be elected for their desired position.

Section 3. Elections will be held during a formal Chapter meeting at the end of spring quarter. Officers will be elected by majority vote and will serve for a one year term.

Article VII - MEETINGS

Section 1. Regular formal meetings shall be held bimonthly. Informal meeting will also be held throughout each quarter. Members will be notified the meeting time and place via email. The quorum shall consist of 60 percent of voting members present at any formal or special meeting.

Article VIII - ADVISER AND SPONSORS

Section 1. There shall be 1 (or more) faculty or staff advisers who shall be ex-officio members with no voting privileges.

Section 2. Advisers shall be selected by a majority vote of the members of the AISES-UW Chapter. Upon selection advisers are expected to attend one meeting per month and support AISES-UW Chapter activities.



Article IX - CONSTITUTIONAL AMENDMENTS

Section 1. This constitution may be amended by a vote of $\frac{2}{3}$ majority membership at any formal Chapter meeting.

Section 2. All proposed amendments to the constitution must be submitted in writing to the Chapter President at least 24 hours prior to the formal Chapter meeting. For each amendment, a new form must be filled out and submitted.

Section 3. If the amendment is approved, the President of the Chapter or designated persons will get the constitution updated with the University of Washington Student Activities Office at least two weeks after the amendment is approved.



I _____ (Name of member who is proposing amendment), propose that _____

(Proposed amendment). Official meeting of AISES-UW Chapter held on _____ (Date) votes of ___ yea, ___ nay, and ___ abstentions.

Was the amendment approved? Yes No

Signature of AISES-UW Chapter President or Presiding Officer Date

Signature of Chapter Advisor (If Any) Date